



# Uttlesford District Council

Chief Executive: Dawn French

## **Governance, Audit and Performance Committee**

**Date:** Thursday, 27th September, 2018

**Time:** 7.30 pm

**Venue:** Committee Room - Council Offices, London Road, Saffron Walden,  
Essex CB11 4ER

**Chairman:** Councillor E Oliver

**Members:** Councillors G Barker, J Davey, J Gordon, N Hargreaves, S Harris,  
D Jones (Vice-Chair), G LeCount, B Light and G Sell

**Substitutes:** Councillors A Anjum, A Dean, J Freeman and M Lemon

### **Public Speaking**

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days before the meeting. A time limit of 3 minutes is allowed for each speaker. Please refer to further information overleaf.

## **AGENDA PART 1**

### **Open to Public and Press**

#### **1 Apologies for Absence and Declarations of Interest**

To receive any apologies for absence and declarations of interest.

#### **2 Minutes of the Previous Meeting**

5 - 10

To consider the minutes of the previous meeting.

#### **3 Annual Audit Letter 2017/18**

11 - 36

To consider the Annual Audit Letter 2017/18.

**4 Internal Audit Strategy and Work Programme 2018/19 37 - 52**

To consider the Internal Audit Strategy and Work Programme 2018/19.

**5 Internal Audit Progress Report 01 May - 31 August 2018 53 - 60**

To consider the Internal Audit Progress Report 01 May - 31 August 2018.

**6 General Data Protection Regulation (GDPR) Compliance Progress Report - 27 September 2018 61 - 64**

To consider the General Data Protection Regulation (GDPR) Compliance Progress Report.

**7 PFI Overview 65 - 74**

To consider the report on the PFI overview.

**8 Ombudsman Annual Review 2017/18 75 - 84**

To consider the Ombudsman Annual Review 2017/18.

**9 Report of the Aspire Directors 85 - 88**

To consider the report from the directors of Aspire.

**10 Voting by Ballot at Council Meetings 89 - 94**

To consider the report on voting by ballot at Council meetings.

**11 Local Plan Costs 2017/18**

To consider the report on Local Plan costs.

## **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk). For background papers in relation to this meeting please contact [committee@uttlesford.gov.uk](mailto:committee@uttlesford.gov.uk) or phone 01799 510548/369.

Members of the public and representatives of parish and town councils are permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

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#### **For information about this meeting please contact Democratic Services**

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Email: [Committee@uttlesford.gov.uk](mailto:Committee@uttlesford.gov.uk)

#### **General Enquiries**

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